The Howard L. Franks Memorial Studio Art Fellowship

College of Fine Arts
Department of Art and Art History

Application

The Howard L. Franks Memorial Art Scholarship Trust awards will benefit full-time studio art graduate students in need of financial support pursuing their education in fine art and who plan to pursue a career in fine arts. This funding can only be utilized to support the student’s artistic capabilities and further the student’s career in the fine arts; it cannot be used for living expenses, general support or any other expenses except for those related to this stated purpose.

Students applying for this award: Please check with Financial Aid Office as to how this award might impact your existing financial aid, internship or work study situation.

The following is required to be considered for this award:

Artist’s Statement
The Artist’s Statement should include your reasons for wanting to be an artist, a description of artists and/or work that you admire, and your academic and artistic goals, and your preliminary ideas/plans for postgraduate career. Your Statement should be at least 500 words (double spaced) in length.

Portfolio
The Portfolio should include 10 images in CD-Rom format. All materials should be labeled with artist’s name, title of each piece (if any), media, dimensions, and year completed. Portfolio artwork may include but not be limited to drawings, painting, photography, ceramics, digital works, mixed media, printmaking, sculptures, et cetera. Portfolios should consist of 10 images or a video of the best work, technically and conceptually, that the student has produced in the last two years. Portfolios may include coursework or artwork created outside of art courses. If students have produced figure studies, they are encouraged to include these.

Statement of Financial Need
The Statement of Financial Need consists of two parts:
1. A narrative describing how this funding will be used to support the development of your work and advance your career in fine arts
2. A preliminary expense budget must be included with this application. A sample budget is attached to this proposal. This page must be signed and dated by the applicant and submitted with the proposal.

Letter of Recommendation
At least two reasonably detailed Letters of Recommendation from a current or past instructor familiar with your artistic qualifications should be included with the application.

Deadline
Return this completed form along with your CV, UNM transcript, portfolio and artist’s statement by March 31 to the Department of Art and Art History, Graduate Director’s office to be considered for the upcoming academic year starting in August.
Personal Information

Last Name: __________________________ First Name: __________________________

Address: __________________________________________________________________________

City: _______________________ State: ________________ Zip ______________

Country if outside USA _____________________________________________________________

 Telephone Number: (____)______________ Email address: __________________________

Today’s date: __________________________

Educational Information:

Current Graduate GPA ______

Undergraduate College ______________________________________________________________

City: ____________________________ State: ____________

Year Graduated: _____ Hours completed/Undergraduate ______ Undergraduate GPA ______

Major/Intended Major ________________________________

Intended for designated emphases for graduate areas in Art Studio at UNM, including:

Printmaking Sculpture Painting/Drawing

Electronic Arts Photography Art and Ecology

Ceramics

Special Achievements and Recognitions

Extracurricular Activities/Community Involvement
Employment History

Students interested in this award will apply through the Studio Art Graduate Office; their names will be placed in a pool of candidates and the UNM committee selects the final slate of candidates. The committee will be composed of the Graduate Director, Chair of the Department, rotating faculty from Art Studio and Associate Chair of the Department and approved by the Dean. The slate of qualified candidates will receive final endorsement from the Trustee and Trustee Advisor.

**Other requirements upon receipt of this award:**

1. All of the grantees are expected to meet with the Trustee and Trustee Advisor at the beginning of the semester to engage in a dialogue about the grantee’s ambitions, and plans for use of this funding.

2. The Trustee and Trustee Advisor expect a meeting and written report from the grantees at the end of each year that will include the activities, progress, use of funds, courses taken and grade point average.

3. A final expense budget must be presented along with the written report. The expense budget will demonstrate how the funds were used throughout the year.

4. The Trustee and Trustee Advisor will be invited by the grantees to the graduating grantees’ public presentation and exhibition at the end of completion of the program.

5. The Howard Franks Memorial Scholarship Trust will be acknowledged in the masters thesis, dissertation catalog and publications related to this student’s work in the program. Students must send a copy of their dissertation catalog to the Trustee and Trustee Advisor.

**Disclosure: Any misuse of funds or funds used for other purposes other than to enable the artistic capabilities of the student artist and move the student artist closer to his/her career in the fine arts, will disqualify the student from further and future consideration.**

**Students who are past their third year of the MFA program are not eligible for this award.**

Incoming or ongoing graduate students who are awarded the funding may receive the funding for the three year duration of their graduate course-work, but will be subjected to an annual review, must reapply and follow all reporting conditions outlined above before funds are awarded in each successive year.
Please return this application and all attachments to the Graduate Students Office in the Department of Art and Art History. The information contained in this application and/or the application itself will be shared with the Trustee and Trustee Advisor.

By signing below, the applicant agrees to follow through with all the above stated terms and expectations of this fellowship.

____________________________  ________________
Signature                  Date
Howard L. Franks Memorial Studio Art Fellowship - Budget 2012

The following is a list of line items for specific use of the Scholarship trust funds available from the referenced Scholarship Trust Art Fund.

If there is need to spend funds in areas other than what is outlined below, those expenses must be directly related to the education of the student and his/her efforts to attain a career as an artist, and those expenditure must be approved in advance by the trustee committee.

**Failure to do so will result in the student’s disqualification from the application process in the future. Under no circumstances can the funding be used for living or other personal expenses.

Allowable Expenses:

Tuition

Books and fees

Supplies for Artwork

Exhibitions costs (including virtual exhibitions)

Travel to study with artists

Travel and expenses related to out of town exhibitions involving the Scholarship recipient’s awarded artwork

Art related seminars and conferences

Costs related to art work, i.e. installation pieces, etc.

Catalogue production

Other publications directly related to the student’s work

Thesis costs

Costs related to establishing a Web presence as an artist

The student will be required to submit a final budget of his/her spending to the committee and the Trustee and Trustee Advisor at the end of each academic year.

ACKNOWLEDGMENT OF RECIPIENT

______________________________________________
Signature

______________________________________________
Date

______________________________________________
Printed Name