

John Sommers Gallery  
University of New Mexico

## Guidelines for *Undergraduate Juried Show* Exhibition & Entry Form

**Entry form is DUE by 5pm on Saturday, October 31, 2015.**

Exhibition Dates: Monday, February 1<sup>st</sup> through Friday, February 12<sup>th</sup>, 2016

Closing Reception: Thursday, February 11<sup>th</sup>, 2016 in conjunction with Undergraduate Event

Artwork Drop-off: Monday, January 18 - Wednesday, January 20, 8am-5pm, Sommers Gallery

Artwork Pickup: Friday, February 12<sup>th</sup> from 12-3 pm

Venue: John Sommers Gallery, 2nd Floor of Art Building, Room 202

- You are required to bring your work to the gallery during the above stated drop-off times, and also be available to help with the installation during the week if the work requires assistance.
- John Sommers Gallery has limited electronic resources. If your work requires additional equipment in order to be shown, you should plan on providing it along with the work. If you need help with this, please contact [johnsommersgallery@gmail.com](mailto:johnsommersgallery@gmail.com)
- Only originally submitted works that have been selected by the juror for the show will be exhibited.
- If you would like to submit video based artwork, please submit via web link OR email to James Meara at [johnsommersgallery@gmail.com](mailto:johnsommersgallery@gmail.com) prior to the October 31st deadline.
- Packing materials are to be removed and stored by the artist once works are dropped off.
- Artwork pick up will be Friday, February 12th from 12-3pm. You must retrieve your work from the gallery during this time and assist with any necessary de-installation.
- **Return the entry form via email along with your 3 appropriately sized images (details below) to: [johnsommersgallery@gmail.com](mailto:johnsommersgallery@gmail.com) by Saturday, October 31<sup>st</sup>, 2015 at 5pm.**
- We will notify the artists selected for the show by December 1st, 2015.
- If you have any questions, please contact James Meara at [johnsommersgallery@gmail.com](mailto:johnsommersgallery@gmail.com)

**Please provide all of the information requested on the attached entry form.  
Incomplete submissions will be rejected.**

**UNDERGRADUATE JURIED SHOW ENTRY FORM**

**A) Contact Information:**

Artist's Name:

Email:

Phone:

Mailing Address:

City, State, Zip code:

**B) JPEG List:** Please submit 3 images of recent work at 1240 pixels in the longest direction, 72ppi in JPEG format. Please name each file with your last name, first name, and the JPEG number that corresponds to the form below (example: SmithJohn1.jpg). The juror will select the work to be included in the exhibition from these images. All information must be provided in order to be considered for this exhibition. **Please cut and paste this and your contact information into the body of the email that you send with your images.**

**JPEG #1**

Title:

Date:

Media:

Dimensions (height x width x depth):

Insurance Value:

Special installation/ pedestal required?

If, yes, describe:

**JPEG #2**

Title:

Date:

Media:

Dimensions (height x width x depth):

Insurance Value:

Special installation/ pedestal required?

If, yes, describe:

**JPEG #3**

Title:

Date:

Media:

Dimensions (height x width x depth):

Insurance Value:

Special installation/ pedestal required?

If, yes, describe:

**C) Artist Statement:** Please write a brief artist statement that describes the work that you are submitting. This will be included with the work for the show. If needed, statements will be edited for clarity and grammar. You may attach an additional sheet if needed.